



# ALSF Questionnaire Advisory Services

## **Instructions**

1. Please fill out the following questionnaire in order to apply for Advisory Services support from the African Legal Support Facility (ALSF).
2. The Staff of the ALSF can assist you in filling out this form.
3. Please attach any relevant documentation to the form.
4. By filling out this form, no attorney-client relationship is created between the applicant and the African Legal Support Facility; do not send confidential information to the ALSF without prior approval from the ALSF.
5. Please email the completed form to: [alsf@afdb.org](mailto:alsf@afdb.org) or the task manager

# PART I: Applicant Information

- Country Name: \_\_\_\_\_
- Project Name: \_\_\_\_\_

	Executing Agency	Implementing Agency	Other Government Ministries involved	Who is leading the negotiation?
Contact Name				
Contact Phone Number				
Email Contact				
Contact Address				

# PART II: Assistance Requested and Project Overview

## 1. Overview of Assistance Requested

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## 2. Desired Outcome

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## 3. Description of Project

### a. Sector

#### Debt

- Financing Agreements
- Direct Agreements
- Structuring

#### Extractives Resources

- Mining
- Oil & Gas

**Infrastructure / PPP**

- Energy
- Transport
- Water or Sanitation
- Other

**Other:** \_\_\_\_\_

**b. Value of Contracts**

- Number of Contracts \_\_\_\_\_
  
- Location of Project \_\_\_\_\_
  
- Are there relevant prior agreements?  Yes  No  Don't know
  
- Estimated value of project or contract (please specify currency) \_\_\_\_\_
  
- Does this matter involve debt?  Yes  No  Don't know
- Commercial Bank/Lender \_\_\_\_\_
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- Is there a sovereign guarantee?  Yes  No  Don't know
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- Shareholder Contributions \_\_\_\_\_
  
- Commercial and/or legal risks? \_\_\_\_\_
  
- Any Additional Details \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Project Status**

- Pre-Negotiation / Project Preparation / Procurement
- Negotiation
- Renegotiation
  
- Are there any key deadlines pending? \_\_\_\_\_

**5. Negotiation History**

- In detail, please describe the history of any negotiations related to the project

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**6. Litigation or Arbitration Pending?**

- Yes
- No
- Unknown

**7. Scope of Assistance**

In addition to legal assistance, do you require financial advisors for the project?

- Yes
- No
- Unknown

In addition to legal assistance, do you require technical advisors for the project?

- Yes
- No
- Unknown

**8. Legal Representation**

- Do you have legal representation on this project?
  - Yes
  - No
  - Unknown
- If yes, please specify the name of the firm/lawyers involved and their contact information.

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- Is the other party benefiting from legal representation?
  - Yes
  - No
  - Unknown
  
- Legal Fees Incurred to Date: \_\_\_\_\_

**9. Additional Queries**

- Are other Institutions assisting the Government?
  - Yes
  - No
  - Unknown
  
- Have you drafted any documents related to the project (e.g. terms of reference, policy documents, concept notes etc)?
  - Yes
  - No
  - Unknown
  
- - If so, please attach them as an annex to this questionnaire.

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